

Executive Board Meeting, 01/21/2019
Alamo Cafe

- I. Call to Order - 1:00 p.m.
 - A. Present
 - 1. Vanessa Smith
 - 2. Jeff Schmidt
 - 3. Chad Sutherland
 - 4. Mitch Knauth
 - 5. Paul Steinhoff
 - 6. Tim Moore
 - 7. Rodney Murray
 - 8. Tim Klower
 - 9. Chad Smith - Guest
- II. Approval of minutes from last meeting - Motion to waive, seconded, approved
- III. Financial Update by Chad Sutherland, Interim Treasurer
 - A. Info related to accounts (separate document)
- IV. HOH by Tim Kloewer
 - A. HOH Nomination Committee: TK, PDR, MLV, BL, JS
 - B. Using written nomination form; details needed on nomination form
 - C. No nominees to put forward for 2019, even year cycle
 - D. PR (Tim) email blast-educate membership
 - E. Venue - Trinity University
 - F. Date - Late May, early June
 - G. Lapel Pin for recipients up to \$500.00 TK & TM
- V. 2019 Student Trainer Workshop by Rodney Murray (separate document)
 - A. Venue - SWISD Facility
 - B. Official Date: 03/22/2019
 - C. Discussion about schedule, location needs, food, shirts, door prizes, supplies, student feedback method, membership levels (Jeff Schmidt will speak with Brian Colombo, TLU, regarding university & college students)
- VI. New Items
 - A. Jeff Schmidt - revisit scholarship guidelines at Business Meeting
 - B. Jeff Schmidt - Change registration form on website for 2020
 - C. Tim Moore - TSATA, State of Texas Athletic Trainer recognition
 - D. Chad Sutherland - Social, Dr. Palomera as Central Catholic rep is interested in helping April, May; AAATA gathering at SPATs 2019
- VII. Close of Meeting - 2:46 p.m



**Executive Board Meeting – Monday January 21, 2019
Alamo Café -281**

- I. Call to order
- II. Approval of minutes from last meeting
- III. Financial Update
 - a. Treasurer Interim
 - b. Info related to Account
- IV. HOF
 - a. Nominees:

 - b. PR (Tim) email blast
 - c. Venue?

 - d. Date?
- V. 2019 Student Trainer Workshop (Rodney Murray)
 - a. Venue?
 - b. Official date: 3/22/19
 - c. Thoughts about breakouts: Types/Number of

- VI. New Items?

- VII. Close of Meeting

AAATA Treasurers Report - 1/21/19

- Balance
 - ✓ Checking - \$7,380.95
 - ✓ Savings - \$8,255.21
 - ✓ Total Assets - \$15,636.16
- Amount potentially lost to phishing scam has been recovered minus \$10.00
 - ✓ Difference possibly cost of cashier's check
- I have been added to the account as interim Treasurer (1/11/19)
 - ✓ Ordered new checks starting at #1500 - Charge?
 - ✓ Put a stop payment for any checks before #1500 - No charge for service
- Questions & Concerns
 - ✓ set a "operating expenses" amount to have in checking (\$3000.00)
 - Monies afterward goes into savings for scholarship
 - Encumbered currently for 5.5 scholarships currently
 - Prevent transfers to avoid fee penalties
 - Min. acct balance \$500.00 currently
 - ✓ Move banks to a true no fee business checking and savings acct. - WAIT UNTIL MAY TO ALLOW FOR CHECKS TO CLEAR
 - ✓ List of scholarship winners (current and past)
 - ✓ PO Box
 - Current address on file is my home address
 - Jeff attempting to get PO Box directions
 - ✓ Have an accountant comb through financial documents
 - ✓ Tax documents
 - Unable to view online "only primary owner of the TIN" - Mitch? - WORK ON 01/22-01/23
 - ✓ Debit card
 - Does Yvette still have?

PAY PAL

Presented by Chad Sutherland



Symposium Report – January 21, 2019

- I. Venue
 - a. Southwest ISD Facility – Confirmed – waiting on logistics/maps
 - b. UIW – Possible Availability for 2020
 - c. Trinity University – Waiting on Spring Schedule
- II. Registration
 - a. Add Athletic Trainers for help – 2 people (looking for vol.) + Treasurer???
 - b. VP – started a spreadsheet
- III. Speakers
 - a. Dissection contact: Waiting for a call back. Cadaveric Tissue: Ankle?
 - b. Sports Medicine Associates Contact Dr. Schmidt
 - c. Breakout Sessions
 - i. SWT – on Spring Break – B. Webb is checking with her colleagues – *still nothing from her*
 - ii. TLU – Said yes, but waiting on confirmation- panel??
 - iii. UIW – Confirmed – waiting on topic
 - iv. Airline – Calling contact to confirm-should not be a problem
 - v. Vendors vs. fourth session????
- IV. Contests – Will have second conversation this week – J. Dodge
- V. Lunch – Zios– [Jeff Schmidt will contact]???
SA Ortho Group will possibly sponsor if involved.- speaker – C. Balldin
- VI. T-shirts – BSN – Jes Rathke – working on designs to present to the Board
- VII. Vendors – will update list and contact this week as soon as I have address for facility.
- VIII. Additions to the Symposium group – still looking for vols. – let me know of anyone interested – *still making phone calls.*
- IX. Door Prizes – Any help is appreciated.
- X. Printed Schedules with Sponsors - ????????

2019 AAATA Workshop Schedule

(DRAFT)

Add 5th Breakout specifically to visit colleges/universities

Time	Blue	Red	Green	Yellow	Professional
7:30-8:30	Registration				
8:30-8:45	Welcome From President Smith				
8:45-9:15	Dissection Session				
Break-Out Sessions					
9:15-9:35	Visit Vendors	UIW	TLU	AIRLIFE	Break & Poster Judging 9:15-9:30
9:40-10:00	Presentation 3	Visit Vendors	UIW	TLU	Annual AAATA Business Meeting 9:30-10:30
10:05-10:25	TLU	AIRLIFE	Visit Vendors	UIW	
10:30-10:50	UIW	TLU	AIRLIFE	Visit Vendors	Olympic Judges meet with Jenn Dodge after Business Meeting
11:00-12:00	Lunch/Taping and Quiz Bowl Finals				
12:00-12:15	Walk to Practice Field				
12:15-2:15	Trainer Olympics				
2:15-3:00	Awards Presentation & Closing Ceremony - Practice Field				
Poster Judging & Lunch Set-Up/Serving					

Add:
Brian Colombe
TLU - College Chair